



ROMANIAN SECURITY SUMMIT

CONFERENCE & EXHIBITION

powered by **intersec**

EXHIBITOR MANUAL

5 - 6 November 2025
Romexpo, Bucharest, Romania

www.romaniansecuritysummit.com

FORM SUBMISSION & DEADLINES

Please refer to the attached file for all forms. All forms must be submitted by their specified deadlines.

REQUIRED FORMS

Booking Form (Contract)

The official agreement provided by the event organizer detailing terms and conditions for exhibiting.

Deadline: October 1 and due upon confirmation of participation.

OPTIONAL FORMS

(please contact us at office@arts.org.ro or summit@asadria.com for these forms)

Additional Equipment Order Form

For ordering furniture, display equipment, and other services.

Deadline: October 1, 2025

Invitation Letter for Visa Application

For international participants needing a visa to enter Romania.

Deadline: October 1, 2025

SPONSORS AND EXHIBITORS REGISTRATION FORM

Romanian Security Summit 2025 powered by Intersec
NOV 5-6, Bucharest, Romanian



ROMANIAN SECURITY SUMMIT
CONFERENCE & EXHIBITION

COMPANY NAME

(Please write a full name)

SPONSORSHIP PACKAGE	ORDER	PRICE
DIAMOND 27m ² of exhibition space, 15 company representatives, 20 partner invites, 3 access to VIP lounge, 8 lunch vouchers per day, keynote speech OR panel discussion representative, side event, mentioned by the host during welcome ceremony, 7 Buyer Club meetings, 10-min visit to booth by Buyer Club delegation, lead-retrieval application, on-site B2B support, post-event B2B support, 4 invites to Award Ceremony, logo on the website, floor plan, conference main screen, summit badge and its lanyard, entrances of exhibition & conference halls, and press wall & sponsors banner in registration area; video statement, dedicated welcome message via multimedia platform, sponsored social networks post, podcast/webinar, 15% discount on additional branding. Total services: 38		12,000 EUR
PLATINUM 10m ² of exhibition space, 10 company representatives, 15 partner invites, 2 access to VIP lounge, 6 lunch vouchers per day, panel discussion representative, side event, mentioned by the host during welcome ceremony, 5 Buyer Club meetings, 20-min visit to booth by Buyer Club delegation, lead-retrieval application, on-site B2B support, post-event B2B support, 3 invites to Award Ceremony, logo on the website, floor plan, conference main screen, summit badge, and press wall & sponsors banner in registration area; video statement, sponsored social networks post, podcast/webinar, 10% discount on additional branding. Total services: 35		10,000 EUR
GOLD 7m ² of exhibition space, an option to buy additional 10m ² , 8 company representatives, 10 partner invites, 1 access to VIP lounge, 4 lunch vouchers per day, side event, 3 Buyer Club meetings, 10-min visit to booth by Buyer Club delegation, on-site B2B support, 2 invites to Award Ceremony, logo on the website, floor plan, conference main screen, and press wall; video statement, sponsored social networks post, podcast/webinar, 5% discount on additional branding. Total services: 23		7,000 EUR
SILVER 5m ² of exhibition space, 5 company representatives, 5 partner invites, 2 lunch vouchers per day, on-site B2B support, 1 invite to Award Ceremony, logo on the website and press wall; video statement, organic social networks post. Total services: 16		3,800 EUR

BOOTH NUMBER

EXHIBITION SPACE INFO

Includes: 1x Backdrop (300 x 250), 1x Cube-table (60x60x60), 4x Chairs, 1x Table for promotional materials). The organizer will set up all booth elements.
 NOTE: Delivery of additional equipment and other elements for product promotion can be arranged with the Organizer. All costs will be added subsequently. Detailed information is available on [www.romaniasecuritysummit.com](#)

SHOW INFORMATION

CONTACT INFORMATION

- Event Organizer: ARTS – Asociația Română pentru Tehnica de Securitate and a&s Adria Magazine
- Email: summit@asadria.com or office@arts.org.ro
- Phone: +387 33 788 985
- Website: www.romaniansecuritysummit.com

ADDITIONAL CONTACTS

EXHIBITION|BRANDING | B2B NETWORKING

Amar Pap – amar.pap@asadria.com

ARTS contact – office@arts.org.ro

CONFERENCE

Haris Behlulovic – haris.b@asadria.com

ARTS contact – office@arts.org.ro

MARKETING & REGISTRATION

Seid Malanović – seid.malanovic@asadria.com

ARTS contact – office@arts.org.ro

ON-SITE TECHNICAL SUPPORT

Muatez Fazlic – muatez.fazlic@asadria.com

ARTS contact – office@arts.org.ro



GENERAL INFORMATION ABOUT THE CITY & COUNTRY

- City: Bucharest, the capital of Romania
- Currency: Romanian leu (RON)
- Time Zone: Central European Time (UTC+2)
- Language: Romanian (English widely spoken)
- Emergency: 112

EVENT VENUE

ROMEXPO

Address: [Bulevardul Mărăști 65-67, București 011465, Romania, Hall C2](#)

– click to open Google Maps

The Venue Plan is available at the [link](#).

TRANSPORTATION

- Bucharest Henri Coandă International Airport– 20 minutes by car or 45 minutes by public transportation
- Taxis are available.

PARKING

Parking for guests and exhibitors is available for € 5 per day.



IMPORTANT DATES AND SHOW SCHEDULE

ACTIVITY	DATE
Booth Graphics Delivery ▼	September 20, 2025
Exhibitor Registration Deadline ▼	October 15, 2025
Booth Setup ▼	November 4, 2025 (12:00–20:00)
Exhibition Days ▼	November 5–6, 2025
Booth Dismantling ▼	November 6, 2025 (17:00–20:00)
Equipment Order Deadline ▼	October 1, 2025
Visa Letter Request Deadline ▼	October 1, 2025
Hotel reservation ▼	October 10, 2025

PREPARING FOR THE SHOW

Exhibitor Registration

All exhibitors should be registered under their respective companies in order to be visible under the company profile on the event app and website. To obtain this, the event organizer provides an email invitation to one of the exhibitor representatives after which he/she register himself/herself and the rest of the team. **Exhibitor/sponsor by October 10 must deliver the email contact of a person responsible for creating a company profile on the platform and register the rest of the team.**

Badges

The badges will be sent to the registered emails one month before the event starts. Badges should be printed at home or at the office and shown upon entry.

Mobile app

The Romanian Security Summit uses run.events as an event platform, allowing participants to download a mobile app for a better user experience and scan the leads for easier connectivity during and after the show. We recommend downloading the app a month before the event and start exploring the participants and scheduling meetings. Download the mobile app for your [Android](#) or [iOS](#) device.

Designing the booth graphics

The templates for booth graphics are available in the website's [Download area](#). It includes three elements:

- [Top Backdrop Template](#)
- [Backdrop Template](#)
- [Double-booth Backdrop Template](#)

All elements should be designed by the exhibitor and delivered to the organizer no later than September 10. The visuals should be designed following the specifications:

- CMYK color mode
- Image resolution: 100 dpi
- File format: PDF
- No fonts (Create outlines)

Should you have any questions, feel free to reach DTP – Dino Kolubara at email dino.kolubara@asadria.com.

Booth Construction

The organiser provides booth setups for all exhibitors except those whose booths will be built by exhibitors themselves based on an agreement with the organiser. Exhibitors can access their booths from November 4 at noon.

Standard Booth Package

Includes:

- Backdrop
- Additional table/cabinet for promotion
- 4x chairs
- Electricity pocket
- Wi-Fi Network
- TV monitor (additionally charged)

Exhibition Rules & Regulations

Exhibitors must follow safety, branding, and space regulations as outlined in the Booking Form.

Exhibitors must remain within the allocated booth space.

All exhibitors are responsible for ensuring that no counterfeit or unlicensed products are displayed.

Food & Beverage Policy

No outside food or drinks are allowed unless approved by the organizer. Exhibitors and sponsors will be provided with lunch vouchers on the first day of the exhibition and based on their package. The restaurant is located in the exhibition hall.

Smoking and alcohol are prohibited in the booth

Exhibition Service Points

- Technical Support
- B2B Matchmaking Support
- Organizer's Office
- Registration Desk

Conference

The conference program spans across three halls, the Main Conference Hall and two side event halls.

The Main Conference Hall is located in the central area of the Exhibition Hall, while the side event halls are connected to it. There will be clear signs that will direct the participants to each hall, respectively.

The official conference program starts at 10:00 AM on November 5, 2025. The complete agenda is available at the official [event agenda](#).

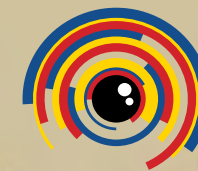
Visa Application

Invitation letters are available upon request by October 1, 2025.

Recommended Hotels

Hotel information and reservations are available at the official website at <https://romaniansecuritysummit.com/hotels/>. Exhibitors and visitors can communicate directly with hotel representatives to arrange their stay and accommodation details during the Romanian Security Summit.

Due to the limited number of rooms, the deadline for the hotel is October 15, 2025.



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**ROMANIAN
SECURITY
SUMMIT**

CONFERENCE & EXHIBITION

WHAT TO EXPECT?

Exhibitors 120+

Participants 3,000+

Meetings 5,000+

Panel Discussions 10

Keynote Speeches 4

Side Events & Workshops 30+

ORGANIZERS



Arta de a trăi în siguranță
Asociație de utilitate publică

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